



Retreat Terms and Conditions

Deposit

- A completed contract and deposit are required to hold retreat dates.
- A deposit of 15% of the total amount stated in the signed rental agreement will be required to reserve Eagle Sky Camp facilities for an event.
- Full payment of contract is required at when the invoice is received after your stay.

Cancellations

- The 15% deposit is non-refundable and non-transferrable if the event is cancelled by the guest group.
- In the unlikely event that Eagle Sky should have to cancel an event, then the camp will work with the event coordinator to re-schedule the event. If the event cannot be re-scheduled, then Eagle Sky will refund the deposit.

Minimum

- Eagle Sky has a minimum number of guest it can host. The current minimum for summer retreats is set at 200 for West Camp and 350 for North Camp. The current minimum for non-summer retreats is 20 guests. Eagle Sky reserves the right to bill for the posted minimum.

Final Numbers

- Final attendance number are due one week prior to the start of an event.

Reduction/Increase

- There is no reduction in the total minimum fee if the number of attendants falls below the guaranteed minimum of signed contract. Lessee will be responsible for the full amount of contract.
- Lessee will provide to Lessor a count of expected attendees one month prior to event and a final count one week prior to event.
- If the actual number of attendees is less than the final count provided one week prior to the event, the Lessee will be responsible to pay for the number of attendees given as final count, subject to the contract minimum.

Other Charges

- A credit card may be placed on file for any additional fees that may be incurred for damage done to Eagle Sky facilities.

Camp Accommodations

- North Camp: Four Climate Controlled Triplexes with bunk beds for 92 (2 rooms with 32 beds: 1 room with 28 beds); Male and Females to be in separate Triplex wings or buildings. Restroom facilities (2) located within each Triplex building include 10 stalls, 10 showers and 20 sinks.
- East Camp: Four Climate Controlled Cabins with 4 rooms downstairs and 2 upstairs. Rooms are convertible for up to 12 guests per room, (prices vary with room set up). Ensuite bathrooms and large, furnished great room.
- West Camp: Eight Climate Controlled Cabins with bunk beds for 32 per Cabin. Restroom facilities located within each building.
- Meeting rooms: Each Triplex building has a meeting room to accommodate 40 guests. East Camp Cabins have living room setting. Meeting space for up to 150 in East Camp Lounge, up to 900 in The Rock Auditorium, and up to 250 in West Chapel.
- Meals: Our main dining facility is currently located near the ballfield. Meal times are set at 8:00am, 12:30pm and 6:00pm (please call if other meal times are needed). Night snack pricing and options are available upon request.

Programming

- One of the great things about organizing your own retreat is that you are in charge of all of your programming. All schedules subject to approval by ESO one month in advance.
- A representative from Eagle Sky will give a short welcome at the first session or meeting.

Activities included in Retreat Package

- Volleyball, Basketball, Disc Golf, Kick Ball, Wiffle Ball, Gaga Ball, Human Foosball, Giant Jenga, Giant Connect 4, Corn Hole, 9 Square in the Air, Rec Room, and camp fire.
- All General Rec and add-on activities included during Summer Retreats (5/30/23-8/13/23).

Add-on Activities –Minimum of 20 required to open

- Please see current price sheet for add-on activity options and prices. We will work with your event coordinator to schedule these activities in advance.

Camp rules for Guest Groups

- ALL vehicles must remain in the designated parking lot. Prior arrangements can be made for special circumstances.
- Speed limit should be observed by all vehicles.
- No alcohol on camp grounds. Tobacco and/or vaping usage is limited to our designated areas.
- No pets allowed on property (exception made for service animal-please call)
- Modest dress is expected. (One-piece swimsuit or a shirt to cover.)
- During youth events, Eagle Sky requires one adult for every 12 minors.
- No swimming or wading in lake outside of specified recreation times.
- No fireworks or firearms.
- No food in Triplexes, East Camp, or West Camp sleeping rooms.
- No rock throwing.

Insurance

- Groups are required to provide proof of insurance for liability of property and personal injury in an amount no less than \$1,000,000. On this insurance certificate/rider, Eagle Sky must be listed as an “additional insured” or “certificate holder.” Additionally, the dates and description of the event must be stated on the certificate/rider in the “Description of Operations” section. Please provide a copy to Eagle Sky no later than one month prior to event. No event will be able to commence until this document is received by Eagle Sky.
- For groups that are unable to provide proof of insurance, a policy may be purchased. Inquire from Eagle Sky Retreat coordinator for contact info and cost.
- Each event attendee is **required** to sign Eagle Sky’s *Participant Release of Liability*. Parents/Guardians must sign for all attendees under the age of 17. The event organizer is responsible to provide an Alpha list of attendees and signed release forms **on or before** the start date of the event. All attendees must provide a signed Participant Release of Liability form.

Please sign and return a copy with your contract.

Authorized Signature: _____ Date: _____

Printed Name _____ Title _____